



Ref No: CO-CFP-2021-010

Date: 29 June 2021

CALL FOR PROPOSALS

IOM's is calling for proposals for an implementing partner for a Community-Based Peace Dialogue under UN Peace Building Fund- STEP BARMM with the below Terms of Reference:

Community-Based Peace Dialogues

Background

The Coronavirus Disease (COVID-19) crisis comes at a critical time for the nascent Bangsamoro Autonomous Region in Muslim Mindanao (BARMM) in the Philippines, with the region as a whole attempting to navigate a delicate normalization process. The pandemic poses a direct challenge to BARMM as critical resources and institutional focus are pulled between the immediate crisis response and the need to strengthen the foundations for peace and economic stability in the region. To sustain the gains of the peace process and peacebuilding during the pandemic, it is crucial at this juncture to build on earlier efforts and reinforce platforms for inclusive and participatory dialogues.

Against this background, the STEP (Supporting Conflict Transformation Toward Effective Peacebuilding in BARMM) project will work with a CSO partner to conduct sectoral, inter, and intra- listening and peace dialogue sessions and also strengthen local peace mechanisms in conflict hotspot areas in the province of Maguindanao and the Special Administrative Areas of BARMM.

Scope of Work

IOM is calling for proposals from not-for-profit organizations to partner with IOM to accomplish the following:

1. Undertake coordination with relevant BARMM ministries and agencies, provincial and municipal local government units (LGUs), and other government authorities in BARMM, to ensure support in the roll-out of the community dialogues.
2. Conduct conflict mapping and analysis, and stakeholder analysis in 15 target communities identified by IOM in the province of Maguindanao and the Special Administrative Areas (SAAs) of BARMM. This also includes mapping out existing community dispute resolution mechanisms and peacebuilding initiatives, identify gaps, and determine actions needed to strengthen these mechanisms
3. With technical guidance from IOM's project team, work with Municipal and Barangay Local Government Units to identify most at-risk individuals using a vulnerability criteria and beneficiary prioritization tool
4. Develop session guides for the community-based peace dialogues, which incorporate localized and context-specific key messages for peacebuilding
5. Roll out sectoral, inter and intra- listening and peace dialogue sessions in 15 target communities
6. Produce consolidated process documentation of the community dialogues for each of the 15 target communities

7. Develop training design on community-based conflict prevention, mediation, and resolution, which should be anchored on the Peacebuilding, Do No Harm, and conflict-sensitivity and peace promotion (CSPP) frameworks and should take into account the needs, the context identified, and the insights and recommendations from the conflict mapping and assessment.
8. Train selected community stakeholders on community-based conflict prevention, mediation, and resolution
9. Produce training reports highlighting key achievements and areas of improvement
10. Facilitate the creation/strengthening of 15 barangay mechanisms related to Peace and Order and Social Welfare through facilitated sessions with Local Government Units and Community Stakeholders
11. Produce and compile knowledge products for community mediation, listening sessions and peace promotion activities.
12. Produce final report upon completion of the deliverables

The Implementing Partner will be expected to cover all administrative and operational costs to achieve all tasks.

Timelines

At the onset of the service, the project team will set an inception meeting between the selected implementing partner and the project team to go over deliverables and measurable outcomes, inputs and/or activities. An inception report will be submitted by the implementing partner based on this meeting which will detail specific tasks and deadlines. IOM and partners will continue to request regular monitoring meetings to check on the progress and provide technical support and guidance.

The engagement will run for Ten (10) months. As noted, the selected implementing partner will be expected to cover all administrative and operation costs. These are the proposed activities within the given timeframe (indicative only):

Activity	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10
Submit Inception Report, including detailed workplan	W2									
Submit the result of conflict mapping and analysis and stakeholder's analysis in the target 15 barangays in Maguindanao and (SAAs), including list of existing dispute resolution mechanisms and peacebuilding initiatives, identified gaps, and actions needed to strengthen these mechanisms		W4								
Submit training design on community-based conflict prevention, mediation, and resolution		W4								
Submit session guides for the community-based peace dialogues			W2							
Roll out sectoral, intra-group (<i>4 sessions per identity group per community, a total of 180 sessions</i>) and multi-identity group (<i>6 sectoral sessions specifically for women, youth and traditional leaders, and 1 mixed session per community, a total of 105 sessions</i>) listening and peace dialogue sessions in 15 target				W1						

communities										
Facilitate the creation/strengthening of 15 barangay mechanisms related to Peace and Order and Social Welfare through facilitated sessions with Local Government Units and Community Stakeholders					W1					
Train 75 selected community stakeholders on community-based conflict prevention, mediation, and resolution					W2					
Submit initial list of most-at risk individuals to be selected and prioritized for assistance					W4					
Submit complete list of most-at risk individuals to be selected and prioritized for assistance						W4				
Produce consolidated process documentation of the community dialogues for each of the 15 target communities							W4			
Produce training reports highlighting key achievements and areas of improvement										
Submit final operational and financial report detailing completion of all assigned tasks.										W1

Deliverables and payment

In line with the tasks and work assignments stipulated, the release of fee will be in tranches, each tied to the specific deliverable as below.

	Deliverables	Payment tied to the deliverable
1	Submitted Inception Report including detailed workplan	10% USD Upon submission and approval of the deliverable
2	<ul style="list-style-type: none"> Submitted the result of conflict mapping and analysis and stakeholder analysis Submitted session guides for the community-based peace dialogues Submitted training design on community-based conflict prevention, mediation, and resolution Facilitated the creation/strengthening of 15 barangay mechanisms related to Peace and Order and Social Welfare through facilitated sessions with Local Government Units and Community Stakeholders Submitted initial list of most-at risk individuals to be selected and prioritized for assistance 	40% USD Upon submission and approval of the deliverables

3	<ul style="list-style-type: none"> Completed the roll out of sectoral, intra-group (4 sessions per identity group per community, a total of 180 sessions) and multi-identity group (6 sectoral sessions specifically for women, youth and traditional leaders, and 1 mixed session per community, a total of 105 sessions) listening and peace dialogue sessions Produced consolidated process documentation of the community dialogues for each of the 15 target communities 	20% USD Upon submission and approval of the deliverables
4	<ul style="list-style-type: none"> Trained selected community stakeholders on community-based conflict prevention, mediation, and resolution Produced training reports 	10% USD Upon submission and approval of the deliverables
5	<ul style="list-style-type: none"> Submitted final operational and financial report detailing completion of all assigned tasks. 	20% USD Upon submission and approval of the deliverables

Submission of application

Interested implementing partners may send their application, including the below items, to **MARIANNE MAGTIBAY** at mmagtibay@iom.int – Senior Procurement and Logistics Asst. on or before **16 July 2021**. The application should be titled: **Community-Based Peace Dialogues**. The proposal documents should be in English and should include the following:

- A 10 Month-workplan including brief description of activities
- Brief description of previous engagements on community-based peace dialogues and providing capacity building trainings on conflict prevention, mediation, and resolution
- Comprehensive CV (Individual) or an organizational profile (Organization), including brief description of the organization, organogram, a list of pertinent past engagements/projects that were successfully completed and current engagements/projects being implemented (including contact details of the organization(s) contracting those works, partners and areas of operation), copy of certificate of registration/renewal.
- A financial proposal listing all costs associated with the assignment.

Any attempt for persuasion will be considered as a disqualification.

ONLY SHORT-LISTED INDIVIDUALS/ORGANIZATIONS WILL BE ASSESSED.