International Organization for Migration (IOM)

The UN Migration Agency

CALL FOR PROPOSALS (CFP)

IOM is calling for proposals from a research institution with the below Terms of Reference:

Participatory Action Research
For Promoting Conflict Prevention, Social Cohesion and Community Resilience in BARMM in the time ofCOVID-19

Background

COVID-19 is posing a direct challenge to the peace and stability of the BARMM and its surrounding areas by straining efforts to reintegrate former combatants, driving up competition for scarce resources in localities with historical tension, and shifting institutional focus away from building inclusive policies during the formative stage of the region's new administrative apparatus. Against this background, the project will conduct Participatory Action Research (PAR) on the historical patterns of violence, its underlying drivers in BARMM's most active conflict hotspots, and on the conflict resolution strategies at the local level that adapt to the current contextual realities, especially amidst the COVID-19 pandemic. This research will engage key BARMM Ministries, active CSOs, and community stakeholders in order to develop insightful case studies that maximize reach and promote inclusivity of perspectives and context.

Scope of Work

The selected service provider will lead and conduct the project's PAR. Generally, the PAR intends to support a greater understanding among key stakeholders on the current conflict dynamics prevalent across the BARMM, the impact of COVID-19 on these dynamics, and the practical approaches for conflict prevention.

Specifically, the service provider shall accomplish the following:

1. Develop research methodology, tools, and an accessible database to collect relevant and responsive data to the context in the BARMM, with representative geographic coverage, as per theproject document.
2. Undertake pre-survey coordination with relevant BARMM ministries and agencies, provincial local government units (LGUs) and other government authorities in BARMM, to ensure support in the roll-out of the PAR.
3. Conduct PAR, involving key peace and development stakeholders in BARMM, including groups that may be underrepresented in the current understanding of the drivers of conflict and peace agreements, to ensure that the research will harvest key community issues, especially those affecting women, youth and the elderly, indigenous people (IPs) and internally displaced people (IDPs), that could hamper the implementation and sustainability of local peace and development interventions.

4. Consolidate, compile, and analyse the collected research data and present it in a format accessible and comprehensible to the project teams, the project's Technical Advisory Group (TAG) and external stakeholders.
5. Validate the PAR results in coordination with the project implementation team and the project's TAG, through three validation workshops involving government and non-government stakeholders, to enhance accuracy and add context to the result. IOM will cover the costs of the validation workshops, excluding facilitation, which will be covered by the service provider.
6. Upon completion of the validation workshops, produce a digestible report which includes case studies, analysis and recommendations, to be published and presented to stakeholders.

The Service Provider will be expected to cover all logistics, travel, and data collection costs.

Timelines

At the onset of the service, the project team will set an inception meeting between the selected service provider and the project team to go over deliverables and measurable outcomes and/or inputs. An inception report will be submitted by the service provider afterwards, detailing specific tasks and deadlines.

The assignment will run for four (4) months. As noted, the selected service provider will be expected to cover all logistics and transportation costs. IOM will cover the costs of the validation workshops as a separate activity. These are the proposed activities within the given timeframe (indicative only):

Activity	Month 1	Month 2	Month 3	Month 4
Submit Inception Report including workplan and geographic scope	X			
Submit a detailed research plan describing the methodology, list of prospective research tools to be developed and methodologies to be employed, milestones, and activity schedule		X		
Submit a preliminary draft report on the results of the PAR. This will include recommendations on the geographic areas to be targeted for Social Cohesion and PVE initiatives, conflict mapping and analysis, mapping of existing peacebuilding initiatives, key learning points on conflict sensitivity and peace promotion (CSPP), and Action Plan and strategies for conflict prevention, mitigation, and transformation			X	

Lead and facilitate three (3) validation workshops with key stakeholders on the results of the PAR			X	
Submit the final validated report on the PAR results				X
Lead a presentation of the results to key stakeholders, including the project's technical working group and key ministries				X

Deliverables and payment

In line with the tasks and work assignments stipulated, the release of fee will be in tranches, each tied to the specific deliverable as below. The total service fee is USD 18,000 all inclusive.

	Deliverables	Payment tied to the deliverable
1	Submit Inception Report including workplan	USD 3,000 Upon submission and approval of the deliverable
2	Submit a detailed research plan describing the methodology, list of prospective research tools to be developed and methodologies to be employed, milestones, and activity schedule	USD 4,000 Upon submission and approval of the deliverable
3	Submit a preliminary draft report on the results of the PAR Lead and facilitate three (3) validation workshops with key stakeholders on the results of the PAR	USD 6,000 Upon submission and approval of the deliverable
4	Submit the final validated report on the PAR results Lead a presentation of the results to key stakeholders, including the project's technical working group and key ministries	USD 5,000 Upon submission and approval of the deliverable

Submission of application

Interested service providers may send their application, including the below items, to Marianne MAGTIBAY – (mmagtibay@iom.int) Procurement and Logistics on or before 30 April 2021. The application should be titled: "Proposal for Participatory Action Research: Promoting Conflict Prevention, Social Cohesion and Community Resilience in BARMM". The proposal documents should be in English. The technical proposal should include:

- A technical research proposal including a description of proposed activities and workplan
- An organizational or consultancy team profile including: information on the mission of the organization or composition of research team, a list of pertinent past works it has successfully completed (including contact details of the organization(s) contracting those works), registration certificate for the organization if applicable
- CVs of the research team leader and key personnel. This will need to be approved by IOM prior to contractual engagement if not yet selected.
- A financial proposal listing all costs associated with the assignment. The total proposal amount should not exceed the amount shown above.

Any attempt for persuasion will be considered as a disqualification.

ONLY SHORT-LISTED INDIVIDUALS/ORGANIZATIONS WILL BE ASSESSED.