



International Organization for Migration (IOM)  
The UN Migration Agency

Ref No: CO-CFP-2020-002

Date: 29 September 2020

## CALL FOR PROPOSALS (CFP)

IOM is calling for proposals for an organizations, institutions and firms to work with. This is an urgent proposal focused on the Improving Migrant and Community Preparation and Awareness to Counter Trafficking (IMPACT-BARMM). Below is the term of reference.

### BASELINE SURVEY

### For Improving Migrant and Community Preparation and Awareness to Counter Trafficking (IMPACT-BARMM)

**Nature of the service:** To conduct baseline survey and provide data analysis for IOM's project "Improving Migrant and Community Preparation and Awareness to Counter Trafficking (IMPACT-BARMM)".

#### Background

Human trafficking is prevalent across the Philippines and to a high degree in the nascent Bangsamoro Autonomous Region in Muslim Mindanao (BARMM), where weaker institutions, inadequately capacitated technical personnel and overall lack of community awareness pose a complex challenge to effective detection, mitigation and prevention efforts. The IMPACT-BARMM project aims to reduce the prevalence of Trafficking in Persons (TiP) in the region through a scalable and replicable model that acts at both community and institutional levels to empowers the most at-risk communities to identify and prevent TiP and unethical recruitment practices leading to forms of modern slavery. (See the project document for more details)

#### Scope of Work

The selected service provider will provide specialized technical support to lead the project's baseline assessment and produce robust data analysis. The service provider shall accomplish the following:

- a) Develop baseline methodology, survey tools, and an accessible database to be used for the baseline survey to collect relevant and responsive data to the trafficking context in the BARMM, as per the project document. The baseline survey should draw a range of data from communities including trafficking-in-person (TiP) trends and contemporary recruitment practices, and data on the communities' potential underlying socioeconomic vulnerabilities.
- b) Train community survey enumerators who have the necessary skills and profile to gather the intended data.
- c) Undertake pre-survey coordination with provincial local government units (LGUs) and other local government authorities in BARMM, to ensure safety and support for IOM enumerators in the roll-out of the survey.
- d) Consolidate, compile and analyse the collected baseline data and present it in the format accessible and comprehensible to the project teams and external stakeholders.



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- e) Validate the survey results in coordination with IOM project team, through validation workshops involving wider target communities and their governing bodies, to enhance accuracy and add context to the result.
- f) Upon completion of the validation, produce a digestible report which includes thorough analysis and recommendations, to be published and presented to stakeholders and disseminated through the anti-TiP data management working group's sharing platform.
- g) Act as the primary liaison point for the project milestone "Consolidation of baseline data" and be ultimately responsible for the delivery of all the tasks.

The selected service provider will be required to work independently with minimum supervision; however, specific guidance from the project team in IOM Cotabato Sub Office as well as technical team in IOM Country Office (particularly the Labour Migration/Private Sector Engagement Unit) should be followed.

### Timelines

At the onset of the service, the project team will set an inception meeting between the selected service provider and the project team to go over deliverables and measurable outcomes and/or inputs. An inception report will be submitted by the service provider afterwards, detailing specific tasks and deadlines.

The assignment will run for three (3) months. Below are proposed activities within the given timeframe (indicative only):

Activity	Month 1	Month 2	Month 3
Submit a detailed survey plan describing the survey methodology and list of prospective survey tools to be developed, milestones, and activity schedule	X		
Submit survey tools and database, and conduct a brief presentation to explain the tools and database to the IOM team	X		
Submit a preliminary draft report on the baseline survey results (pre-validation)		X	
Submit the final report on the baseline survey results			X

### Deliverables and payment

In line with the tasks and work assignments stipulated, the release of fee will be in tranches, each tied to the specific deliverable as below. The total service fee is USD 7,500 all inclusive.

	Deliverables	Payment tied to the deliverable
1	Detailed survey plan describing the survey methodology and list of prospective survey tools to be developed, milestones, and activity schedule	2,250 USD Upon submission and approval of the deliverable



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	Submission of survey tools and database to IOM team	
2	Preliminary draft report on the baseline survey results	2,250 USD Upon submission and approval of the deliverable
3	Final report on the baseline survey results (publishable format)	3,000 USD Upon submission and approval of the deliverable

### Submission of application

Interested service providers may send their application, including the below items, to Marianne MAGTIBAY (mmagtibay@iom.int) – Procurement and Logistics, on or before Friday 9 October 2020. The application should be titled: “Proposal for Baseline Study: IOM-IMPACT”. The proposal documents should be in English. The technical proposal should include:

- A technical research proposal including a description of proposed activities and workplan
- An organizational profile including: information on the mission of the organization, a list of pertinent past works it has successfully completed (including contact details of the organization(s) contracting those works), registration certificate for the organization
- CVs of the research team leader and key personnel
- A financial proposal listing all costs associated with the assignment. The total proposal amount should not exceed the amount shown above.

Any attempt for persuasion will be considered as a disqualification.

ONLY SHORT-LISTED ORGANIZATIONS WILL BE ASSESSED.

Thank you.

Very truly yours,

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Marianne MAGTIBAY  
IOM Philippines Procurement Staff  
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